

Privacy Policy

The Kent Group includes Kent P.H.K. Ltd Registered Number 02214532, Kent PHK (Scotland) Ltd Registered Number 03378291, For the purposes of this document, The Kent Group refers to both companies.

Privacy and Cookies

The Kent Group is the data controller for personal data about clients, prospective clients, job applicants, our current and former employees, and training attendees.

We do not trade personal data for commercial purposes and will only disclose it if required by law, contracts or as a necessity to arrange training attendance, or with consent.

If you need to contact The Kent Group with a Data Protection query regarding the processing of your personal data, please use the contact us button on our website www.kentgroup.com.

Details of our processing

We believe that all these purposes are justified based on our legitimate interests in running and promoting the business, our contractual requirements to deliver the agreed services to you, and our legal obligations. If you would like to know more, please read below:

Clients and Suppliers

We will hold the following information about you:

- Name and contact information
- Billing and payment information
- Contract information

We use your personal data when it is in our legitimate interests for internal purposes associated with maintaining our business. We use your information to invoice you, and to keep track of payments that you make.

We will retain information about you for the duration of our relationship with you, then 6 years.

Visitors to our website

When you visit our website, Wix may collect technical information such as your IP address, device and browser type, pages visited, and the date and time of your visit. We use this information to operate, maintain and secure the website.

If you contact us through the website, we use the information you provide to respond to your enquiry and manage any resulting business relationship.

Our website uses essential cookies required for its operation and security. Non-essential cookies are only used where permitted by law and, where required, with your consent. You can accept, reject or change your preferences through the cookie settings available on the website.

Security

We endeavour to take all reasonable steps to protect your personal information. All the data collected by Kent Group is stored on secure servers. The secure server software encrypts all information you input before it is sent to us.

Your Rights

As an individual whose personal data is processed by Kent Group you have these rights:

- The right to be informed, which is what this privacy policy is for
- The right to access the data we hold about you
- The right to object to direct marketing – either use the unsubscribe option or contact us directly
- The right to object to processing carried out because of legitimate interests
- The right to erasure (in some circumstances)
- The right to data portability
- The right to have your data rectified if it is inaccurate
- The right to have your data restricted or blocked from processing

If, at any time, you want to verify, update, or amend your personal data please email enquiries@kentphk.co.uk

You also have the right to lodge a complaint about our processing with the UK's Information Commissioner's Office <https://ico.org.uk/>.

Changes to this privacy notice

We keep our privacy notice under regular review.

Kevin Kent
Managing Director
Signed



Date: September 2026